

**B.C. History of Nursing Society (BCHNS)
Researcher Application**

Researcher (please print name): _____

Email: _____

Phone: _____

Purpose of Research: _____

Materials requested

Fonds or collection name(s): _____

Materials and files required: _____

Researcher's Publication Plans: _____

Conditions of Access and Use of the BCHNS Archives:

- The archival materials housed in the BC History of Nursing Society Archives are available to students, faculty and community members for the purpose of research.
- Archival materials do not circulate and must be used in the Archives.
- The materials consist of unique, rare and fragile items that require careful use and handling.
- To help preserve the materials, the use of pens is not permitted in the Archives. Pencils and laptop computers may be used for note taking.
- Photocopying is performed by Archives staff and only if condition of materials will not be harmed. A photocopying charge will be applied.
- Eating and drinking are not permitted in the Archives.
- The researcher may not view materials under restrictions. The Archives has the right to uphold all restrictions applied.
- The source of the materials must be acknowledged for all materials used either for research purposes or for publication. A citation guide on how to acknowledge sources will be provided to the researcher by the Archivist.
- If the researcher chooses to publish any material, in any format, from the Archives, now or in the future, the researcher must obtain written permission from the Archivist prior to publication.
- If permission is granted to publish, the researcher is responsible for conforming to copyright, right-to-privacy and other applicable statutes and laws under the Access to Information and Privacy Acts.
- The researcher must supply a draft of the publication to verify copyright, the right-to-privacy and for correct bibliographic citation requirements.
- A complementary copy of any publication in which BCHNS archives' materials are used is required.
- Failure to comply with these rules may result in the denial of access to the BCHNS Archives in the future.

I, _____, have read and agree to abide by the Conditions of Access and Use of the BC History of Nursing Society Archives.

Researcher's Signature: _____ Date signed: _____

Archivist Signature: Dated signed: _____

Research application number: _____